



San Francisco Unified School District  
CIF San Francisco Section  
Athletic Office  
555 Portola Dr., Bungalow 2  
San Francisco, CA 94131

## MINUTES

### BOARD OF MANAGERS' MEETING Thursday, February 9, 2023

**John O'Connell Technical High School  
2355 Folsom Street, San Francisco, CA 94110**

- I. Call to order** – President Arenson
  - A.** [Roll Call](#)
  - B.** Welcome and Introductions

The meeting was called to order by Cat Arenson at 11:57am.

- II. Adopt the Agenda** – President Arenson
  - A.** Approval of February 9, 2023 CIF - SF Board of Managers Agenda

A motion was made by Susan Ryan and seconded by Cat Arenson to approve the February 9, 2023 CIF - SF Board of Managers Meeting Agenda.

**Passed 12-0-0.**

- III. Public Comment** – President Arenson  
Pursuant to Education Code section 33353, any person wishing to speak on any item on the agenda or subject matters within the jurisdiction of the CIF-SF, will be heard at this time. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each topic to twenty (20) minutes.

- IV. Consent Items** – President Arenson
  - A.** [Approval of January 26, 2023 CIF - SF Board of Managers Minutes](#)

A motion was made by John Schlauraff and seconded by Amanda Chui to approve the January 26, 2023 CIF - SF Board of Managers minutes.

**Passed 12-0-0.**

- V. Communications** – President Arenson
  - A.** President
    - i. None
  - B.** Commissioner
    - i. None

- VI. Reports** – SFUSD Director of Athletics & CIF SF Commissioner Barksdale
  - A.** Commissioner
    - i. Personnel - Mele Lau-Smith
    - ii. [School Site Security](#) - Edwin WeathersbyII

Lau-Smith led a robust discussion at the Board of Managers request regarding the possibility of making school site athletic directors at the high and middle schools full time. The group shared some of the unique needs of

each school site and along with various obstacles that would need to be discussed. It was shared with the group that athletics would draft position descriptions with minimum qualifications and evaluation tools for athletic director and coaching positions.

SFUSD Assistant Director of Athletics Edwin Weathersby II opened a discussion with the Board of Managers regarding security for the remainder of the school year at Athletic Contests. Weathersby reminded the Board of Managers of an email previously sent by him urging Principals to have their T-10 personnel sign up to work security at Athletic Contests. Weathersby also noted that the provision of a T-10 being restricted to games only involving the school they work for has been waived by the Athletics Office. Barksdale noted that the above link of School Site Security included Black Bear and T-10 scheduling, as well as a column for how many more security personnel is ideally needed for each corresponding contest that is viewable for all SFUSD Principals.

**B. President**

- i. Future Meetings
- ii. AAA League & CIF SF Football Championship

The group unanimously decided to conduct all remaining spring 2023 Board of Manager meetings after their principal meetings rather than before.

The group discussed 2023-24 competition schedules and a request was made that the athletics department refrain from scheduling competitions on holidays whenever possible..

**VII. Non-Action Items** – SFUSD Director of Athletics & CIF SF Commissioner Barksdale

- A. Artificial Turf and Grass Field Repair & Maintenance
- B. Boys & Girls Soccer
- C. Boys Basketball
- D. [Fall Sports Petition](#)

**VIII. Action Items** – President Arenson

- A. Sterne School
  - i. [AAA League/CIF SF Membership Application](#)

A motion was made by President Arenson and second by Michael Jones to accept Sterne School as a member of the Academic Athletic Association (AAA) and CIF San Francisco Section.

**Passed 12-0-0.**

**IX. Information Items** – SFUSD Director of Athletics & CIF SF Commissioner Barksdale

**A. President**

- i. [Chaperon, Site Security and Officials Hosting Protocol](#)
  1. [AAA Part 1, Section 2\(b\) Bylaw](#) states:  
“Member school is responsible for supervising its team members, athletic director, athletics staff, school staff, coaches, administrators, teachers, spirit squad, and team supporters at all games the school plays **regardless** of where those games are played.”
- ii. [CIF State Sportsmanship Resources](#)
- iii. Personnel
  1. [Position Description](#) for head coach and assistant coach
  2. [Assignment of Personnel Form](#) for High Schools
  3. [Assignment of Personnel Form](#) for Middle Schools
- iv. FPM: Athletics Education Equity Audit
  1. [2022-23 PEEF School Allocation Letter](#)

2. [Athletics Allocation Spending & Invoice Tracker](#)
3. [Submission of Athletic Expenditures](#)
- v. [Synergy Viewing Access](#)

**B. Commissioner**

- i. CSADA Conference - **April 20-23, 2023 in Santa Clara, CA**
  1. [MYCSADA.org](#) (Registration special \$50!)
- ii. Championship Tickets
  1. [Wrestling](#)
  2. [Girls and Boys Varsity Soccer](#)
  3. [Basketball Boys Frosh-Soph & Girls JV](#)
  4. [Girls Varsity Basketball Semi-Finals](#)
  5. [Boys Varsity Basketball Semi-Finals](#)
  6. [Boys and Girls Varsity Basketball Championship](#)

**X. Adjournment** – President Arenson

A motion by Tanya Harris was made and second by Darrell Daniels was made to adjourn the meeting at 1:04pm.

**Passed 12-0-0.**